

Ullke Equipment +  
DIVISION OF SUPPLIES

Post Office Department  
FOURTH ASSISTANT POSTMASTER GENERAL  
Washington



H,

Nov. 25, 1914

Sir:

In order that the site of your post office may be accurately represented upon the post-route maps, it is requested that you carefully answer the questions below and furnish a sketch, according to instructions on opposite side of paper, which should be returned to this Division as soon as possible.

Respectfully,

To Postmaster at Heber (C.H.)  
Wasatch Co  
Utah  
Heber, Utah.

Fourth Assistant Postmaster General.

The name of my post office is

If the town, village, or site of the post office be known by another name than that of the post office, state that other name here:

My post office is situated in the So W quarter of section No. 32, in Township 3 S.  
Range 5- E, of the S Lake principal meridian, County of Wasatch  
State of Utah

The name of the nearest river is Provo, and the post-office building is at a distance of two miles on the E side of it.  
N., S., E., or W.

The name of the nearest creek is Lake creek, and the post-office building is at a distance of 100 yds on the N side of it.  
N., S., E., or W.

The name of the nearest office on my route is Midway Utah  
and its distance is 3 1/4 miles, by the traveled road, in a W direction from this, my office.  
N., S., E., or W.

The name of the nearest office on my route, on the other side, is Charleston  
and its distance is 3 miles, in a S. W. direction from this, my office.  
N., S., E., or W.

The name of the nearest office not on my route is  
and its distance is miles, by the traveled road, in a direction from this, my office.  
N., S., E., or W.

The post-office building is on the E side of the D & R. R. Railroad,  
and at a distance of 1/4 mile from the track.  
N., S., E., or W.

The railroad station name is Heber

My post office is 10 miles, air-line distance, S. E. from the nearest point of my county boundary.  
N., S., E., or W.

Postmaster:

John A Smith

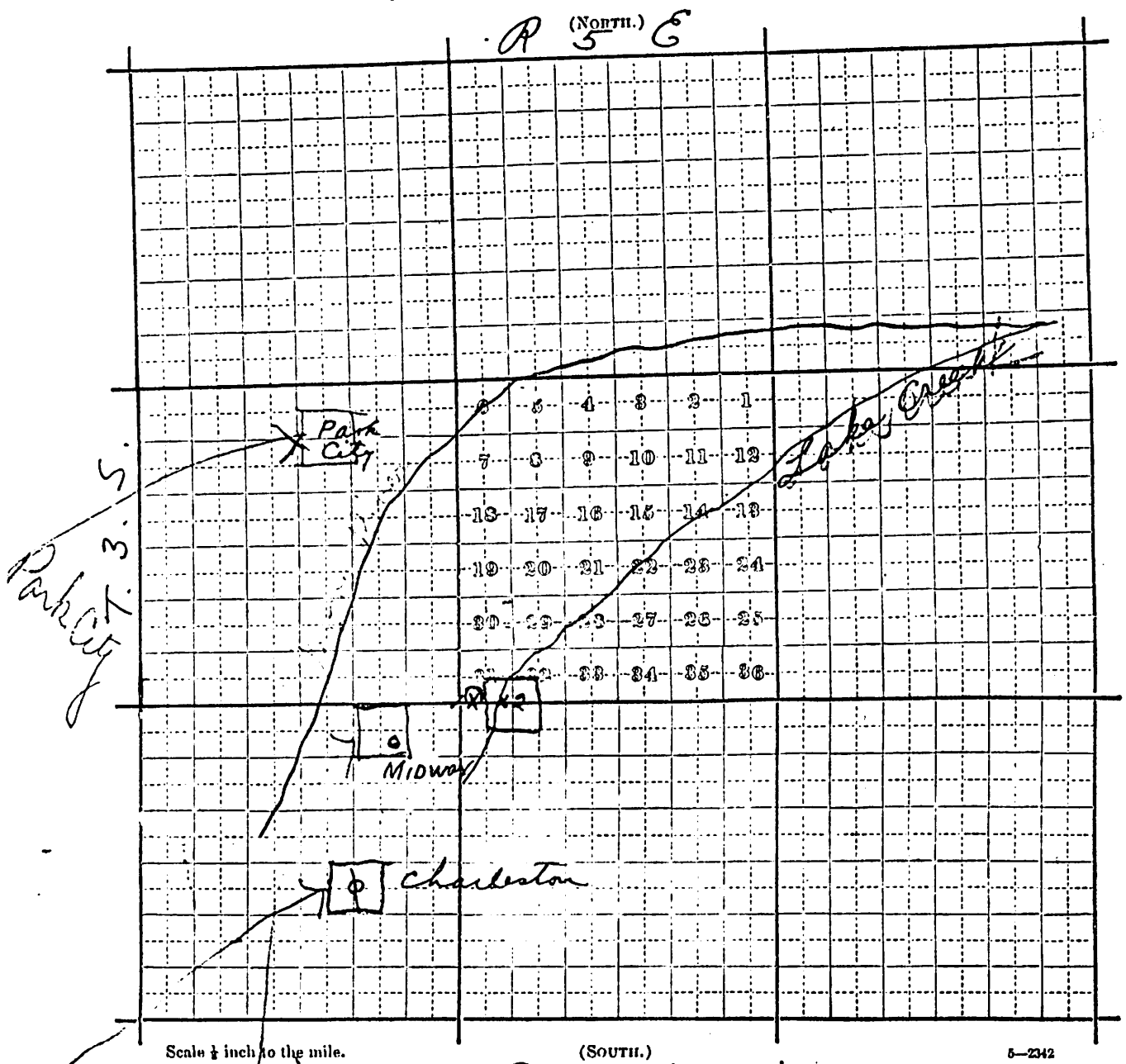
Date:

11/30/14

Diagram showing the site of the St. Elmer Post Office  
in Township 3 (N S.), Range 5 (E. of R),  
of Salt Lake City Principal Meridian, County of Wasatch, State  
of Utah, with the adjacent Townships and Post Offices.

*It is requested that the exact site of your Post Office, as also the roads to the adjoining Offices, and the rivers and creeks, be marked on this diagram, to be returned as soon as possible to the Topographer's Office, Post Office Department. If on, or near a railroad, mark the railroad and adjacent Station accurately.*

*In localities not surveyed by the U. S. Land Office, a sketch map is requested.*



Charleston Ind. Hwy 1 X Heber City 1 mile square  
p Post Office 2 X Post Office

**IMPORTANT.**—A map or sketch showing the location of your post office must be submitted with the return of this paper. A printed map, such as prepared by the county or city engineer, is preferred, if it can be furnished without expense to the Department. Be sure, however, to mark on it the exact site of the post office, placing a small dot in the proper square or block and on the proper side of the street.

If a separate map cannot be furnished it is necessary to submit a sketch as described below.

These diagrams are furnished simply to make it easier to draw a sketch that will show correct distances from your post office.

### SQUARE DIAGRAM

Use this diagram if your post office is located in an area described by section, township, and range, and you have filled in line 3 on the other side. Otherwise use the circular diagram.

Place a small dot representing your post office in the proper quarter-section and fill in the blanks for township and range numbers.

Then draw the following features:  
(Note that one-half inch on the paper equals 1 mile on the ground.)

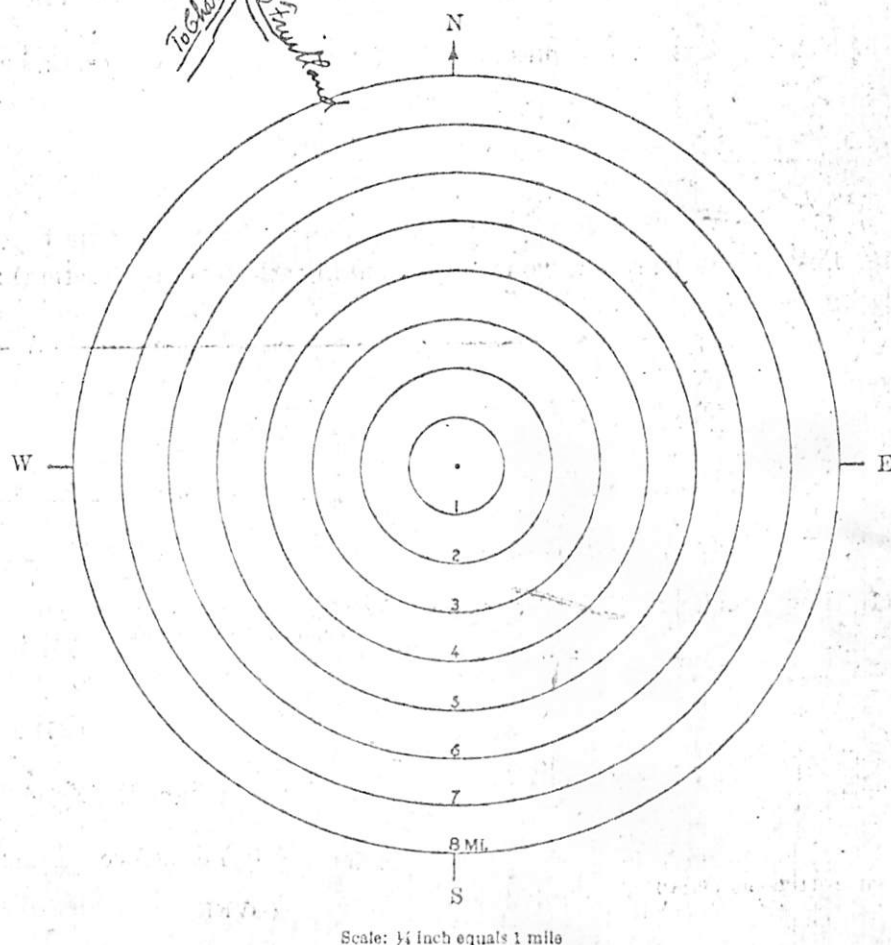
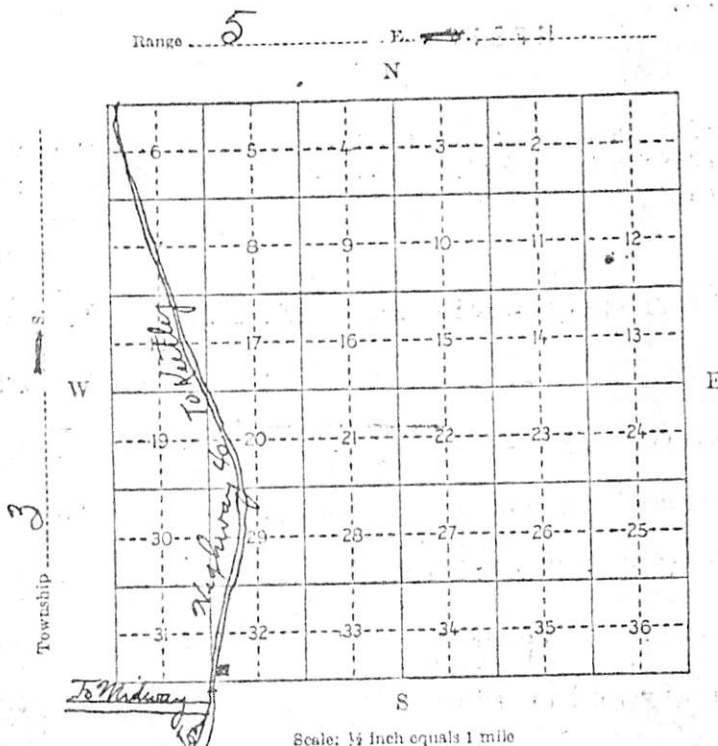
- Adjacent post offices (show with small dots and name).
- Railroads (show by single line with cross marks; name).
- Highways (show by double lines close together and mark U. S. and State numbers; name in margin the post office to which each road leads).
- Rivers, creeks, lakes, etc. (show by wavy lines and name).
- County line (show by dashes).

### CIRCULAR DIAGRAM

Use this diagram if your post office is NOT located in an area described by section, township, and range.

Let the dot in the center of the circle represent your post office.

Then draw the features a, b, c, d, and e, as described above. (Note the scale of this diagram: One-quarter inch equals 1 mile.)



# DIAGRAM, EXPLANATION, AND INSTRUCTIONS.

Indicate upon the diagram the site of the post office by placing a dot in the proper quarter section.

The surrounding offices should be accurately located and the names plainly written.

Draw distinctly the railways, roads, rivers, and creeks.

The post office is situated in the SE quarter of section No. 32  
in Township 3S, Range 5E, of the Sal. Lat. principal meridian.  
N. or S. E. or W.

In localities not surveyed by the U. S. Land Office, a sketch is requested.

